

EDUCATION

MASTER OF ARCHITECTURE Emphasis in Interior Architecture [NAAB] Completed May 2011	The School of the Art Institute Chicago, IL
BACHELOR OF SCIENCE IN HUMAN AND CONSUMER SCIENCE Major: Interior Architecture [CIDA] Minor: Business Completed June 2008	Ohio University Athens, OH

SKILLS

AutoCad, Revit, Rhino, Adobe Creative Suite, Microsoft Office, Google Earth, BIM Coordination, Community Organizing/Development, Leadership, Volunteer Coordination & Management, Outcome Evaluation, Youth Outreach and Engagement

WORK EXPERIENCE

PROJECT MANAGER December 2017 - Present Assists the Director in the development and implementation of College-wide capital and construction projects and initiatives including oversight and coordination of project stakeholder management, planning, budgeting, and communication. Consults and partners with internal colleagues and department leaders to implement projects within the department. Project Experience: <ul style="list-style-type: none">■ Western Campus- West Stem IT Addition and Renovation / Parma, Ohio [Current]■ Westshore Campus Addition Phase 2 / Westlake, Ohio [Current]■ Western Campus- Public Safety Training Center / Parma, Ohio [Current]■ Western Campus- Advance Auto Tech / Parma, Ohio [Current]■ Eastern Campus- CCE Parking Lot / Bishop Drive / Highland Hills, Ohio [Completed Summer 2018]	Cuyahoga Community College Cleveland, OH
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FOUNDER x DESIGN CONSULTANT January 2015 - Present Leads the for profit x non-profit start up businesses, exploring community design partnerships. Explores creative programming and design education outreach opportunities to create collaborative crossroads of dialogue for community building through human centered development, mentoring and youth outreach. Project Experience & Leadership: <ul style="list-style-type: none">■ Center for Performance and Practice Learning Lab Participant 2019■ Black Women in Architecture and Design Brunch- October 2018■ Imprints Project Exhibition- Ingenuity Fest 2017■ Hear Our Voices- Museum of Contemporary Art 2017■ Design as Protest Cleveland Organizer- January 2017■ Hip-Hop In Architectural Studies- John Hay High School 2015-2017	Initiate x Initiate Studios Cleveland, OH
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PROJECT DESIGNER November 2013 - Present [Previous Internships Summer 2006 & Winter 2011] Completed various tasks to develop a well-rounded understanding of the many aspects of architecture and design. Worked diligently to develop, edit and complete contract documents for commercial projects ranging in the institutional, hospitality and educational industries. Project Experience: <ul style="list-style-type: none">■ Cleveland Heights- University Heights High School [Current]■ Cleveland Convention Center Hotel Hilton Downtown Cleveland [8/2014 - 05/2016]■ St. Agnes + Our Lady of Fatima Parish [12/2013- 11/2014]■ Cleveland Metropolitan School District, Willson School [06/2006- 08/2006], Almira School [11/2013 -02/2014] , Booker School [Current]	Robert P. Madison International, Inc. Cleveland, OH
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AMERICORPS MEMBER

Habitat For Humanity
Charlotte, NC

Completed 3400 hours of service in the greater Charlotte area assisting and supporting low income families

COMMUNITY OUTREACH COORDINATOR

August 2012 - July 2013

Worked to increase quality of life factors through the Neighborhood Revitalization Initiative [NRI]. Serving as a community liaison and Habitat representative in the selected focus neighborhood. Developed and recorded the NRI baseline information which included:

- Implemented community development practices
- Site analysis and asset mapping of NRI focus neighborhood
- Created comprehensive presentations on demographics and community character
- Developed reports on identified goals and needs through community surveys and planning sessions

CONSTRUCTION CREW LEADER

August 2011 - July 2012

Led weekly volunteer groups on residential construction projects including:

- Construction site preparation and transported construction material and equipment
- Supervised weekly volunteer groups working on site, providing direction and safety training
- Performed building processes including wall layout and framing, preparing and installing trusses, sheathing, roof shingles, siding, doors, windows, wall trim, painting and detailed punch work
- Recorded 930 training hours for IDP towards architecture license

OUTREACH / SERVICE

Antioch Baptist Church
Board of Trustees
Margaret Prewitt Mission Circle Leader
Historian Committee, Member
American Baptist Girl's, Mentor

Midtown Cleveland
Board of Trustees
Community Connections / Development Committee

Rainey Institute
Board of Directors, Secretary 2018-2020

Architecture, Construction, Engineering [ACE]
Max Hayes High School Mentor 2013-2018
Hi Tech Academy Mentor 2019

Citizens Leadership Academy
Mentor, 2015-2017

CollegeNow
Mentor, 2015-2019

John Hay High School of Architecture & Design
Hip Hop & Architecture Studio Leader, 2015- 2017

PROFESSIONAL AFFILIATIONS / MEMBERSHIPS

American Institute of Architects [AIA]
Associate Member, 2014- 2019
Women In Architecture Committee, 2016-2019
Ohio Board Associate Director, 2017
Cleveland Chapter Activism Award Recipient, 2015

National Organization of Minority Architects [NOMA]
Treasurer, Cleveland Chapter 2014-2019
Marketing Committee Member, Cleveland Chapter 2014-2016
Volunteer Magazine Contributing, National Appointment 2014-2016

Green Ribbon Coalition
Member, 2018-2019

Cleveland Young Professional Senate
Supporting Member

Cleveland Young Professional Women's Minority Group [CYPWMG]
Member

STUDY ABROAD

Critical and Spatial Practices, Summer 2010
Rio de Janeiro/ São Paulo/ Curitiba, Brazil

Design Drawing, Summer 2009
Rome/ Milan/ Venice, Italy

Share(Care)-Kenya, Winter 2006
Nairobi/ Massara/ Kisumu, Kenya

* references available upon request